



**1 JULY 2020**

## **Phased return to campus**

We are excited to announce that our first group of students may return to campus on **20 July**, at the start of Term 3.

The regulations regarding the return of students to higher education institutions published in the Government Gazette, No 43414 of 8 June 2020 stipulate the directives for the phased return of students for in-person academic activities which the Creative Academy must adhere to.

Based on the government's Risk-Adjusted Plan for each level, in **Level 3** (our current level) a maximum of 33% of the student population may return to campus for teaching, learning and assessment, specifically students in the final year of their programmes, who are on a path to graduating in 2020.

### **Allowed students**

The Creative Academy has identified the following student groups, according to the criteria for each level, that may return to campus on **20 July when Term 3 commences**:

- Final-year students in BA Communication Design, BA Motion Design, BA Interaction Design and BA Contemporary Art, who are enrolled for the following courses:
  - **Communication Design 300**
  - **Motion Design 300**
  - **Photography 300**
  - **Illustration 300**
  - **3D Visualisation 300**
  - **Studio Practice 300**
  - **Collaborative Practice 300.**
- Our request to deviate from the instruction and allow **Photography 200** students to be included in this group, due to the fact that they need technical equipment and studio practice to successfully complete the course, was approved by the DHET. This will be in keeping with the allowed percentage of return.
- **Please note:** Interaction Design 300 and Animation 300 will continue with online classes.

When **Level 2** is announced, a further 33% of students may return to campus. The following student groups have been identified to return:

- **Animation 300 students**
- All 2nd-year students in BA Communication Design, BA Motion Design, BA Interaction Design and BA Contemporary Art enrolled for the following courses:
  - **Communication Design 200**
  - **Motion Design 200**
  - **Animation 200**
  - **Illustration 200**
  - **3D Visualisation 200**
  - **Studio Practice 200**
  - **Collaborative Practice 200**
  - **Technical Development 200.**
- **Please note:** Interaction Design 200 classes will continue online.
- **Contemporary Art** students in the 1st year who need to work in studios will also be allowed to return to work on campus in accordance with clearly communicated health and safety protocol.

When **Level 1** is announced, all remaining students may return to campus. These include:

- All Communication Design, Interaction Design and Motion Design first-years and all other students who have not returned yet.
- International students who were residing outside of the country during the lockdown period (provided that international travel is permitted).

Students and staff who have indicated in the Health Survey that they suffer from comorbidities, or reside with people with comorbidities, are advised not to return to campus. These students will not be penalised, but they must officially request to continue to be supported through remote teaching and learning in order for the Creative Academy to monitor their remote attendance. This must be indicated on the [Return to Campus form](#).

### Process

- Students who are planning to return to campus must complete the [Return to Campus form](#).
- They must confirm that they have read the Covid-19 Campus Protocol (posted on Google Classroom > COVID-19] and that they agree to abide by the rules.
- The Registrar will issue travel permits to students who reside in other provinces to allow them to travel across provinces to return to campus. Please email [r.yssel@ctca.co.za](mailto:r.yssel@ctca.co.za) to request a travel permit.
- The Registrar will issue permission notices to students who are allowed to return and who have submitted the Return to Campus form.
- Only students with permission will be allowed entry to the campus in order to adhere to the allowance ratios.

## **Campus Hours**

The campus will be open from 08:30 to 17:30 (Monday-Thursday) and 08:30 to 16:00 on Fridays. No student will be allowed to make use of the facilities after hours or over weekends without specific permission.

## **Teaching and Learning**

The Creative Academy will move to a blended mode of teaching and learning once in-person academic activities resume.

- Theory subjects (CS, DT, BS/PP), with the largest student numbers, will continue to be taught fully online.
- Practical subjects will be taught through a mixture of online and contact activities in order to accommodate students returning to campus as well as students studying from home.
- Lectures/briefings/demonstrations and presentations will be presented online in the form of live and recorded sessions (with the exception of Photography in which live demonstrations will be presented in studio).
- Crit-sessions, student presentations, class discussions and progress consultations will take place in contact sessions on campus as well as virtual contact sessions online.
- Specific details pertaining to the particular blend of contact and online learning will be communicated to students on a per-subject basis by their relevant lecturers.
- The class schedule will be adjusted, where necessary to limit movement and avoid gathering on campus.
- A schedule will be available for each entry group, which will be followed for both online and in-person classes.
- Attendance will be taken for both in-person and online classes. The normal procedures for non-attendance apply.

## **Preparing the campus**

We understand that students are eager to return and the Creative Academy Management is committed to providing a safe and healthy campus environment for our staff, students and visitors to the campus. We have compiled various protocols to prevent and control the spread of the coronavirus in accordance with government regulations and based on guidelines provided by the Higher Education and Training Health, Wellness and Development Centre (Higher Health) in preparation for the reopening of our campus. These protocols must be followed by all staff and students.

Our main priority is the safety and wellbeing of our students and staff. Therefore, we will continue to support students who don't return to campus during the level that they are allowed to.

Students or parents are welcome to contact me if they have any questions regarding our return to campus preparations.

**Francisca Gebert**  
**CEO**

